



The Fire Flyer

FIRELINE CORPORATION

January 1, 2011

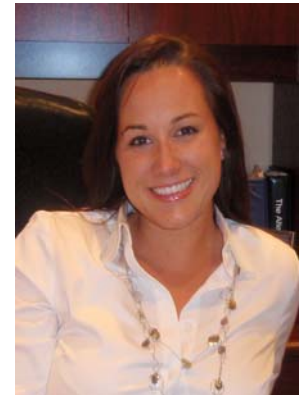
A WORD FROM THE PRESIDENT

The beginning of 2010 seems so far away, so much has happened and still so much to do. Looking back I cannot imagine it has only been a year. Where did it all go?

Last January I wrote a “Goals and Projects” list (for those who don’t know it I am a compulsive list-maker). In the early months I lived off that list, adding to it, crossing things off. Somewhere along the way the list was no longer needed, I knew what had to be done in my head. I knew which things really needed my attention now and which later. I pulled that list out today and am happy to report I can cross off almost every “project” on that original list. Of course, a new 2011 list has already been started, but for the last week of this year I choose to relish in the fact that we really did accomplish a lot this year. I have limited space so bear with me as I fly through a few:

Big items on my list were things like cost analysis and budgets, but because that stuff is boring, let’s just say we did a good job tackling both (hence no more Cintas uniforms and excessive yellow page ads). We initiated a very successful – knock on wood – Safety Incentive Program. We officially named Bill Gibb our part-time Safety Director and I attribute a lot of that success to him. We also started our Employee Recognition Program in April. It has been very heartwarming to read the wonderful things everyone says about their co-workers. Meanwhile, various committees have been working hard throughout the year, such as the Safety Committee, the Technology Committee and the new Service Task Committee.

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IN THE SPOTLIGHT

**Christmas
Party Pictures
inside check
them out!**

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A WORD FROM THE PRESIDENT CONT...

The Portables departments launched a successful mail campaign for increased sales, while the Sprinkler and Suppression department merged to join forces. They also sold their first Water Mist system, installation of which is currently underway. And our Vehicle Systems department is picking up multiple large contracts, seeing unprecedented growth.

There has been extensive training through the various departments. Our employees have received training from Notifier, Keltron, Chemtron, Fenwal, Ansul (fire extinguishers), Ansul (foam systems), Firelite, Victaulic, and more. We just finished building our new fire alarm training room in the old warehouse with all the current Notifier panels. We are looking forward to developing more in-house training programs for both our beginner level and advanced technicians.

It has also been a year heavy in new technologies. The entire System Service Department launched an electronic report protocol. Now all inspection and field reports are done on laptops, sent remotely into the office and emailed to the customer. We also spent the better part of a year scanning and then shredding our old reports. As a result we were able to remove over 15 file cabinets and now have an electronic filing cabinet. Even our accounting department is becoming more automated; they are scanning checks into the bank instead of making our usual "check runs". All of these acts are pushing Fireline into the future- they are increasing our efficiencies and preparing us for the next big wave of technology. We even updated our entire phone system to allow remote phone forwarding. Now the office can follow you anywhere (a good thing to some, maybe not to others!).

Overall, it's been a heck of a year. Much has been accomplished and I look forward to seeing the benefits in 2011. I am so proud of everyone here for working so hard to help Fireline grow and succeed. Thanks to everyone. I hope you had a wonderful holiday season and look forward to celebrating the New Year with you.



***Let it Snow...
Let it Snow...***

Chris Brewster, Leesburg's new "Shop Technician" was all smiles shoveling snow on Thursday. Chris joined the Leesburg Branch in November of this year. Chris brings lots of smiles to the employees and customers with his great sense of humor while still getting his work done.

Welcome to *Fireline* Chris.



All of us in the Leesburg Branch would like to wish you and your families a Very Merry Christmas and a Happy New Year.

Safety Tips For Being On The Road In Winter Weather

Winter checkup for your car:

1. Check ignition, brakes, wiring, hoses and fan belts
2. Change and adjust spark plugs
3. Check the air, fuel and emission filters, and the PCV valve
4. Inspect the distributor
5. Check the battery
6. Check the tires for air, sidewall wear and tread depth
7. Check antifreeze level and freeze line

Equipment for an emergency situation:

1. Properly inflated spare tire, wheel wrench and jack
2. A shovel
3. Jumper cables
4. Tow and tire chains
5. Bag of salt or cat litter

Supplies for an emergency situation:

1. Flashlight and extra batteries
2. Reflective triangles and brightly colored cloth
3. Compass
4. First aid kit
5. Windshield washer fluid
6. Ice scraper and snow brush
7. Wooden stick matches in a waterproof container
8. Scissors and string/cord
9. Non-perishable, high energy foods

During long distance travel having supplies to keep you warm is always a good idea

Hazards of Winter Driving

There are many driving hazards that we face every day when the weather is clear and dry that become compounded when changes in the weather create fear and anxiety, often hampering our ability to make good decisions!!

Always use caution when driving any vehicle. Here are a few reminders regarding driving in inclement weather conditions.

- * Use caution when driving on bridges or concrete highways. These surfaces are the first to freeze.
- * Do not pass snowplows or salt spreaders, and don't follow them too closely.
- * Be aware of falling temperatures and ice or snow spots. Wet roads will freeze quickly.
- * Be aware of pedestrians if sidewalks are impassable.
- * Be aware of icy spots or other hazards hidden below slushy road surfaces.
- * Don't turn corners too tightly.
- * Signal early to allow others time to react and adjust to your intended movements.
- * Slow down in advance of shaded areas, especially on curves. These areas will not thaw as quickly.
- * Fog, snow, or wet and overcast conditions will reduce visibility. Use those headlights!
- * Use low beam headlights in fog or snow. This directs the light to the road surface where it is needed.
- * Slow down! Stopping efficiency is hampered significantly by inclement weather conditions.
- * Make sure your tires are in good condition and properly inflated.
- * If you must stop along the way, find a safe place to pull off the road.

Changing weather conditions challenge our driving ability. The key to our continued safety is anticipating the hazards ahead and adjusting our behavior accordingly.

Happy Holiday's



When you are a child, the holidays are all about presents. And why not? Presents are fun and new and neat to play with (for about 5 days). But as you grow up, it becomes less about what you get, and more about what you give. You become more excited to watch someone you love open that perfect gift you found. It makes you feel good. It is the joy of giving and the holiday spirit.



From Fireline

It is sometimes hard to hold on to that feeling all year long. You are no longer a kid, and that means responsibilities and work. But lucky for you there is good news! Work doesn't have to deprive you of that holiday spirit of giving. You give the gift of safety every day at Fireline! You help so many people every day, just by going to work. And for that you should be proud.

So enjoy that holiday spirit all year long. You deserve it!



HOLIDAY PARTY FUN



GIVEAWAYS



GOOD FOOD



DRINKS ALL AROUND



Introducing



JUSTIN FISHBACK

Justin who was most recently the Supervisor of the kitchen systems department in our Leesburg office was promoted to Assistant Branch Manager. His days consist of meeting with clients and Fire Marshals, bidding jobs, applying for permits, the occasional install and managing technicians. Justin appreciates that with his job comes knowledge, there is always something to learn and he enjoys sharing that knowledge with others.



RASANJALI WISIDAGAMA

Ras, whose job was her fathers before her, handles the never ending task of paying Fireline's bills. She performs several administrative tasks during the day. There is a lot of paper work but she truly enjoys it. It is challenging, keeps her focused all the time, as well as vigilant and very organized. Ras would like to share her philosophy with her fellow colleagues "Start your day with a positive attitude no matter what the work load, be organized and loyal to the company do your best and appreciate what you have!" She would also like to say "Thank You to our former President Mr. Steve Waters for giving me this opportunity to work for this nice company and also to my father for giving me the wonderful training to come this far"



JAMES PORTER

James has been working for Fireline since 2001. He is an Emergency & Exit light technician. On an average day he performs full function emergency light tests and repairs lights that fail. Like many other Fireline employees one of the most enjoyable parts of his job is visit several different location during the day.



JEFF SMITH

Jeff has been in fire protection for 25 years the last 6 months of which with Fireline. He started out inspecting kitchen systems and filling extinguishers working his way into sprinkler, fire alarm and suppression inspection. His day is full of variety, different systems, locations and the occasional service call. Jeff enjoys working with and getting to know his fellow coworkers "everyone has something to teach me". He enjoys learning new ideas and techniques from anyone willing to share their knowledge then sharing that knowledge with others. Knowing that he can make a difference in anyone's day be it customer and/or coworker and that they can make a difference in his is very satisfying.

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Kudos

The small details are just as important as the big ones!!

“We have encountered a fair number of workman on this and other projects, and Tony was quite impressive in his demeanor and conscientiousness in taking care of the areas in which he worked. He had to remove ceiling tiles, cut pipe, deal with drywall areas, etc and he was very attentive to covering items in the areas he worked as well as being spotless in his clean-up. These may seem like small details but they are significant to us in the workplace and we appreciated his respectful manner in doing his job”.

Patricia Boland, MSW
School of Social Work
University of Maryland

Looking good service department!!

A customer/tenant at Scenery Point Condo's called to say “Thank you” for the quick response to his call for repairs. He also wanted to make clear that Matt Williams and Ken Cooke were very professional and helpful. He was extremely pleased with their service and wanted to make us aware of that.

Congratulations Shane your hard work did not go unnoticed!!

“Shane Herndon really came through. The guy we assigned to assist him said he performed admirably and worked extremely hard to knock this out. If you have any type of an awards program, I would recommend Shane for recognition. Thanks for superb support!”

Tim Dickerson
Dulles International Airport

Happy Birthday

<u>October</u>	<u>November</u>	<u>December</u>
Ken Barnhart	George Armstrong	Steve Ayres
Nicole Baublitz	Denise Campbell	Daryl Blow
Dan Evangelisti	Fawn Dyson	Selvin Carcamo
Tim Francis	Barbara Haas	Julio Castro
Mike Grow	Rob Kershner	Karen Cobb
Brian Jennings	Debbie Lanham	Walter Crawley
Daniel Keeney	Rose Leuschner	John Doyle
Norm Mason	Jeremy Mohney	Jared Fishback
Rick Mohney	Mark Punt	David Fogle
James Porter	Jeff Smith	Jack Harte
Ken Scholl	Craig Steinbock	Nate Hawkins
TJ Smallwood	Brandon Vaught	Rupert Mangal
Leroy Timpson	Steve Walters	Randall Parsons

<u>January</u>	<u>February</u>	<u>March</u>
Frank Bernadzikowski	Frank Chenoweth	Marcus Beckwith
Bradley Boyce	Ken Cooke	Chuck Collins
Reggie Burton	Dan Davidson	Mark Dyson
Fred D'Achino	Justin Fishback	Dylan Fogle
James Handy	Tom Frankhouser	David Gates
Marty Ibbott	Shane Herndon	Lou Killmeyer
Steve Imhoff	Julia Keppley	Matt Losignor
Christopher James	Lisa Malone	Eric Perkins
Marvin Jenifer	Bradley Mays	Keith Smith
Nancy Larsen	Sharon Rose	Sam Sudano
Bobbi Jo Hall	Jarvis Stevens	Dave Taylor
Danny Nieves	Janet Werner	Dan Towle
Jonathan Pegg	Matt Williams	
Dave Riggs		
Dan Vecchioni		
Kevin Young		

Thank you for being a part of the team!!

<u>October</u>	<u>November</u>	<u>December</u>
Shannon Adkins	Steve Ayres	Steve Austin
Selvin Carcamo	Bradley Boyce	Dennis Bryant
Frank Chenoweth	Kelly Coon	Todd Everitt
James Colgan	Daniel Davidson	Louis Killmeyer
Bill Donohue	Ron Eure	Nancy Larsen
Ken Humphrey	Bill Gibb	Jeremy Mohney
Dennis Perez	Ralph Mason	Tammy Siddons
Laura Pryor	Jonathan Pegg	Lane Villers
Mark Punt	Hunton Saffer	
Robert Turner		
Dan Vecchioni		



<u>January</u>	<u>February</u>	<u>March</u>
Robin Busch	Denise Campbell	Bill Bonney
Karen Cobb	Chuck Collins	Julio Castro
Cathy Cox	Nick Decker	Gary Cox
Larry Detwiler	Walter Glenn	Tom Frankhouser
Bobbi Jo Hall	John Kneisley	Barbara Haas
Nate Hawkins	Matt Losignor	Charles Harris
Lisa Malone	Matt Meyers	Gary Hoddinott
Randall Parsons	Charlie Miskimon	Dan Keeney
Mark Rufus	Charles Moore	Tim Mays
Sharon Serio	Sharon Waters	Leroy Timpson
Angie Vannoy		Ras Wisidagama
Stephen Walters		Kevin Young

EMPLOYEE ANNOUNCEMENTS

“Welcome Aboard” - Brian Jennings, Yetunde Oreagba, Jared Fishback, Jonathan Spunger & James Christopher.

“Congratulations ERA Winners” - Mike Grow, Kelly Coon, Jay Doyle, William Carter, John Bitzelberger, Ken Humphrey, Matt Meyers, Denise Campbell & Tammy Siddons.

“Welcome to the world Naiya Olana Hawkins”

Nate Hawkins is now the proud daddy of a new baby girl. She was Born November 19th at 2:26 a.m., weighed 7lbs and was 20 inches long. Mommy and baby are well. Congratulations Nate!!

